



Here are ways you can **EXCUSE/CLEAR** your child's absence:

- Call Cherry Lopez at (510) 787-1081 ext 4103
- Email Cherry Lopez at clopez@jsusd.org
- Email, call or text your child's teacher.



Every School Day Counts

Attend today, achieve for a lifetime!

Keep Your Child on Track in Middle and High School

Showing up for school has a huge impact on a student's academic success starting in kindergarten and continuing through high school. Even as children grow older and more independent, families play a key role in making sure students get to school safely every day and understand why attendance is so important for success in school and on the job. For more information, visit www.cocoschools.org/attendance.

Did You Know?

- Students should miss no more than 9 days of school each year to stay engaged, successful and on track to graduation.
- Absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other potentially serious difficulty.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By 9th grade, regular attendance is a better predictor of graduation rates than 8th grade test scores.
- Missing 10%, or about 18 days, of the school year can drastically affect a student's academic success.
- Students can be chronically absent even if they only miss a day or two every few weeks.
- Attendance is an important life skill that will help your child graduate from college and keep a job.



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Help Your Child Succeed in School:

Build the habit of good attendance early – school success goes hand-in-hand with good attendance!

DID YOU KNOW?

Starting in kindergarten, too many absences can cause children to fall behind in school.

- Missing 10% (or about 18 days) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.

Attending school regularly helps children feel better about school – and themselves. Start building this habit in preschool so they can learn right away that going to school on time, every day is important. Good attendance will help children do well in high school, college, and at work.

What You Can Do

- Set a regular bed time and morning routine.
- Lay out clothes and pack backpacks the night before.
- Find out what day school starts and make sure your child has the required shots.
- Introduce your child to her teachers and classmates before school starts to help her transition.
- Don't let your child stay home unless he is truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, school counselors, or other parents for advice on how to make her feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Avoid medical appointments and extended trips when school is in session.

When Do Absences Become a Problem?



Chronic Absence

18 or more days

Warning Signs

10 to 17 days

Good Attendance

9 or fewer absences

Note: These numbers assume a 180-day school year.

Adapted with permission from materials provided by Attendance Works (www.attendanceworks.org)



WHEN IS SICK TOO SICK FOR SCHOOL?



Send me to school if...

I have a runny nose or just a little cough, but no other symptoms.

I haven't taken any fever reducing medicine for 24 hours, and I haven't had a fever during that time.

I haven't thrown up or had any diarrhea for 24 hours.



Keep me at home if...

I have a temperature higher than 100 degrees even after taking medicine.

I'm throwing up or have diarrhea.

My eyes are pink and crusty.



Call the doctor if...

I have a temperature higher than 100 degrees for more than two days.

I've been throwing up or have diarrhea for more than two days.

I've had the sniffles for more than a week, and they aren't getting better.

I still have asthma symptoms after using my asthma medicine (and call 911 if I'm having trouble breathing after using an inhaler).



Adapted with permission from Baltimore City Public Schools.

For the Attendance Policy page:



ATTENDANCE POLICY

A. State of California EDUCATION CODE Section 48205 48205.

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

(1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health. The state board shall update its illness verification regulations, as necessary, to account for including a pupil's absence for the benefit of the pupil's mental or behavioral health within the scope of this paragraph.

(2) Due to quarantine under the direction of a county or city health officer.

(3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

(4) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.

(7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the

principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(2) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil. (Amended by Stats. 2021, Ch. 672, Sec. 1.5. (SB 14) Effective October 8, 2021. Operative January 1, 2022, pursuant to Sec. 3 of Stats. 2021, Ch. 672.)

B. Family trips and vacations will not be warranted under this policy.

C. Unexcused:

Students may not make up work missed during an unexcused absence. These include, but are not limited to:

- Oversleeping
- Cut
- Any absence which is not cleared within two days after the student returns to school.

D. Suspensions

The teacher from any class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension (E.C. 48913).

E. Carquinez Middle School Attendance Procedures:

- Students who have been absent must have their absence(s) cleared within **two (2) days** of their return.
- Absences not cleared within this time will be marked unexcused.
- You must call the attendance office on the first day of absence to request homework.
- If a student becomes ill or injured while at school, he/she is to report to the attendance secretary, who will notify the parent/guardian.
- Students are expected to make routine medical appointments after school hours. Parents must send a note or call for students to leave campus. Students who leave campus without letting the main office know will be marked as truant.
- A student is considered tardy when he/she is not in the classroom ready to work when the class begins.
- A student is considered unexcused if he/she arrives in class excessively late (30 minutes or more).
- Students who are assigned detention for tardies must serve their detention within a week or a referral will be submitted resulting in further action and inclusion on student records.

F. Student Attendance Review Board (SARB):

According to Ed. Code 48260, a student is considered truant “who is absent from school without a valid excuse more than three days and/or tardy in excess of thirty minutes on each of more than three days.” Students who do not serve detentions may also be processed. The formal procedure for dealing with truant students includes issuing letters of notification to parents of truant students,, meeting with the Board as a means of intervention, and referring students to support programs or alternative classrooms and schools, as necessary, or to the Contra Costa County sheriff’s office and/or district attorney’s office.

G. TARDY POLICY

Period tardies will accumulate during each week.

- Five (5) or more period tardies will result in a Thursday After School Detention or 2 lunch detentions.
- Students who are assigned detention for tardies must serve their detention within a week or a referral will be submitted resulting in further action and inclusion on student records.

Getting Your Child to School Really Matters



Did You Know... ?

In a School Year, If Your Child is Late Every Day By... Your Child Would Have Lost Approximately... or They Would Have Missed Approximately...

5 Minutes	3.5 Days from School	20 Lessons
10 Minutes	7 Days from School	41 Lessons
15 Minutes	10 Days from School	55 Lessons
20 Minutes	14.5 Days from School	82 Lessons
30 Minutes	22 Days from School	123 Lessons

Please Encourage Punctuality to Maintain Attendance